St. Kilian's Community School, Bray

Child Safeguarding Risk Assessment (September 2026)

Written Assessment of Risk of St. Kilian's Community School

In accordance with section 11 of the Children First Act 2015 and with the requirements of Chapter 8 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*, the following is the Written Risk Assessment of [name of school].

1. **List of school activities:**

General School Day Activities:

- Daily arrival and dismissal of pupils
- Morning Assembly
- Recreation breaks for pupils
- Classroom teaching
- Small Group Teaching/Support
- Outdoor teaching activities
- Use of Toilets during Class and Break times
- Annual Sports Day
- Prefect & Student Mentor Duties
- Management of challenging behaviour amongst pupils, including appropriate use of restraint where required
- Curricular provision in respect of SPHE, RSE, Stay Safe
- Prevention and dealing with Bullying amongst pupils
- Training of school personnel in child protection matters
- Use of Information and Communication Technology by pupils in school
- Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.
- Use of video/photography/other media to record school events
- Breakfast Club
- Homework Club/Supervised Study

Online Teaching & Learning:

- Online Classes
- Communication between teachers and students by email and/or Microsoft Teams
- Communication between students by email and/or Microsoft Teams
- SEN/EAL/Guidance support online
- Online presentations by outside agencies and guest speakers

Working One-to-One with Students:

- Administration of Medicine
- Administration of First Aid
- One-to-one Teaching
- Dealing with matters relating to the Code of Behaviour

- One-to-one Counselling/Guidance/Assessment/Support
- Care of children with Special Educational Needs, including intimate care where needed

Work Experience, Extra-Curricular Activities, Trips & Outings

- School transport arrangements including use of Bus Escorts
- Sporting Activities
- School Outings
- School Trips involving Overnight Stays
- School Trips involving Foreign Travel
- Use of Toilet/Changing/Shower areas in this and other schools
- Students participating in Work Experience in the school
- Students from the school participating in Work Experience elsewhere
- Students assisting with school-related activities e.g. Entrance Assessments.
- Students from the school participating in primary school visits and collaborations
- Use of off-site facilities for school activities
- Fundraising events involving pupils
- Volunteering events involving students
- Participation by pupils in religious ceremonies/religious instruction external to the school

Care of Students with Specific Vulnerabilities/ Needs such as:

- Students from Ethnic Minorities/Migrants
- Students whose first language is not English
- Members of the Traveller Community
- Lesbian, Gay, Bisexual or Transgender (LGBT) children
- Students perceived to be LGBT
- Students of Minority Religious Faiths
- Children in Care
- Children on CPNS

Children Visiting St. Kilian's C.S.:

- Primary School students attending for Entrance Assessment and Induction
- Primary School students attending school events e.g. Concerts, Quizzes, Multicultural Day, Story Sacks.
- Visiting Secondary School students for curricular and extra-curricular events
- Visiting Exchange Students

Adults Visiting St. Kilian's C.S.:

- Parents attending in relation to their sons/daughters.
- Parents involvement in Curricular Activities e.g. Story Sacks, Paired Reading
- Parents attending talks/workshops/programmes/courses e.g. those organised by HSCL.
- Use of external personnel to support sports and other extra-curricular activities
- Student teachers undertaking training placement in school
- Visiting SEC and DES personnel

- Visiting Exchange Teachers
- Visiting External Agency Personnel e.g. NEPS, TUSLA, NCSE, NBSS, An Garda
- Visiting Guest Speakers, Workshop Personnel
- Sales and Delivery Personnel
- Use of school facilities by outside organisations, both inside and outside of school hours.
- General Visitors

Recruitment of School Personnel including:

- Teachers/SNAs
- Caretaker/Secretary/Cleaners
- Sports Coaches
- External Tutors/Guest Speakers
- Volunteers/Parents in school activities
- Visitors/Contractors present in school during school hours
- Visitors/Contractors present during after school activities

2. The school has identified the following risk of harm in respect of its activities:

- Risk of harm not being recognised by school personnel
- Risk of harm not being reported properly and promptly by school personnel
- Risk of child being harmed in the school by a member of school personnel
- Risk of child being harmed in the school by another child
- Risk of child being harmed in the school by volunteer or visitor to the school
- Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons
- Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person in an online school-related setting.
- Risk of harm due to bullying of child
- Risk of harm due to inadequate supervision of children in school
- Risk of harm due to inadequate supervision of children while attending out of school activities
- Risk of harm due to inappropriate relationship/communications between child and another child or adult
- Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school
- Risk of harm to children with SEN who have particular vulnerabilities
- Risk of harm to child while a child is receiving intimate care
- Risk of harm due to inadequate code of behaviour
- Risk of harm in one-to-one teaching, counselling, coaching situation
- Risk of harm caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner
- Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner

3. The school has the following procedures in place to address the risks of harm identified in this assessment:

- *The Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)*, are made available to all school personnel.
- School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015.*
- The school implements in full the Stay Safe Programme.
- The school implements in full the SPHE curriculum.
- The school implements in full the Wellbeing Programme at Junior Cycle.
- The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's Anti-Bullying Procedures for Primary and Post-Primary Schools.
- The school has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.
- The school has in place a policy and clear procedures in respect of school outings
- The school has a Health and Safety Policy
- The school adheres to the requirements of the Garda Vetting legislation and relevant DES circulars in relation to recruitment and Garda Vetting.
- The school follows the codes of conduct for school personnel as agreed with the relevant partners such as ACCS, TUI and ASTI (teaching staff).
- The school complies with the agreed disciplinary procedures for teaching staff.
- The school has a Special Educational Needs Policy.
- The school has an intimate care policy/plan in respect of students who require such care.
- The school has in place a policy and procedures for the administration of medication to pupils
- The school:
    - Has provided each member of school staff with a copy of the school's Child Safeguarding Statement.
    - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement encourages staff to avail of relevant training.
    - Encourages Board of Management members to avail of relevant training.
    - Maintains records of all staff and board member training.
- The school has in place a policy and procedures for the administration of First Aid
- The school has in place a Code of Behaviour for students.
- The school has in place an Acceptable Use Policy (AUP) in relation to the use of ICT by students.
- The school has in place an Electronic Devices Policy, to cover the use of mobile phones, and other such technology, by students.
- The school has a Communication Charter in place, that covers the online school.
- The school has in place a Critical Incident Management Plan.
- The school has in place a Home School Liaison Policy and related procedures.
- The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum.

- The school has in place a policy and procedures for the use of external sports coaches.
- The school has in place a policy and clear procedures for one-to-one teaching activities.
- The school has in place a policy and procedures for one-to-one counselling.
- The school has in place a policy and procedures in respect of student teacher placements.
- The school has in place a policy and procedures in respect of students undertaking work experience in the school.
- The school has in place a policy and procedures in respect of pupils of the school undertaking work experience in external organisations.